

Summary of Membership Criteria

Full membership in the Humanitarian Coalition is limited to registered Canadian charities with expertise and capacity in the emergency response sector, as determined by the formal membership criteria outlined below.

1. Membership Criteria

Potential members approached for recruitment, or seeking membership, must share the purpose and vision of the Humanitarian Coalition: in particular, the principles of transparency and accountability, and excellence in the delivery of humanitarian services. These criteria are not negotiable. To ensure fairness, wherever possible the Board of Directors will make decisions on membership based on published, objective and easily verifiable information and criteria.

- i. Be a registered Canadian charity for at least three years;
- ii. Be a member of the Humanitarian Response Network of Canada (HRN - formerly PAGER);
- iii. Be a signatory to the Code of Conduct for the International Red Cross and Red Crescent Movement and NGO's in Disaster Relief;
- iv. Be a recognized partner of Global Affairs Canada (GAC) International Humanitarian Assistance (IHA); i.e., a past recipient of IHA funding with a current institutional profile;
- v. Have an annual expenditure of over \$10 million from Canadian sources over each of the previous three years;
- vi. Have income from Canadian private donations of over \$2 million over each of the previous three years;
- vii. Demonstrate responsibility for deciding which humanitarian projects will be funded by HC funds, and full accountability for the expenditure of those funds;
- viii. Have an organizational commitment to humanitarian programs on a wide geographical basis;
- ix. Have a demonstrable commitment to the principles enshrined in the Humanitarian Charter, and to achieving Sphere standards and a willingness to be evaluated against them;
- x. Demonstrate policies and implementation measures in place to promote gender equality, and in particular to address gender in emergencies;
- xi. Demonstrate policies and implementation measures in place to address and protect against sexual exploitation and abuse. In particular, members must have signed off on the "CCIC Leaders' Pledge on Preventing and Addressing Sexual Misconduct";
- xii. Have a monitoring and evaluation system in place for program expenditure;
- xiii. Have submitted fully audited accounts under charity or company law and be able to demonstrate financial probity and transparency in the use of donated funds;
- xiv. Accept the HC Bylaws and Articles of Association.

NB. Acceptance of a new member may also depend on the Humanitarian Coalition's capacity to absorb a new member at the time a request to join is made.