



# HUMANITARIAN COALITION Membership Criteria

April 2011

## Membership

Full membership in the HUMANITARIAN COALITION is limited to registered Canadian charities with expertise and capacity in the emergency response sector, as determined by the formal membership criteria outlined below.

## Inclusive representation

Inclusivity is a priority for the HUMANITARIAN COALITION, and the organization subscribes to the principle of representing Canada's multiculturalism and diversity. It intends to attract as many expert, professional emergency organizations, private sector organizations and other partners as possible. This inclusivity will be achieved over a period of years and may eventually be limited to a maximum number of members.

## Membership Criteria

Potential members approached for recruitment, or seeking membership, must share the purpose and vision of the HUMANITARIAN COALITION; in particular the principles of transparency and accountability and excellence in the delivery of humanitarian services. These criteria are not negotiable. To ensure fairness, wherever possible the HUMANITARIAN COALITION will make decisions on membership based on published, objective and easily verifiable information and criteria.

1. Be a registered Canadian charity for at least three years;
2. Be a member of the Policy Action Group on Emergency Response (PAGER)
3. Be a signatory to the Code of Conduct for the International Red Cross and Red Crescent Movement and NGO's in Disaster Relief;
4. Have an annual expenditure of over \$5 million from Canadian sources over each of the previous three years;
5. Have income from Canadian private donations of over \$1 million over each of the previous three years;
6. Demonstrate responsibility for deciding which humanitarian projects will be funded by HC funds, and full accountability for the expenditure of those funds;
7. Have an organizational commitment to Humanitarian programs on a wide geographical basis;
8. Have a demonstrable commitment to the principles enshrined in the Humanitarian Charter, and to achieving Sphere and People in Aid standards and a willingness to be evaluated against them;
9. Have a monitoring and evaluation system in place for program expenditure;
10. Have submitted fully audited accounts under charity or company law and be able to demonstrate financial probity and transparency in the use of donated funds;



**THE HUMANITARIAN COALITION: Together saving more lives**  
**LA COALITION HUMANAIRE : Ensemble nous sauvons plus de vies**

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39 McArthur, Ottawa, ON, K1L 8L7 | [www.coalitionhumanitaire.ca](http://www.coalitionhumanitaire.ca)



11. Accept the HUMANITARIAN COALITION Bylaws and Articles of Association;
12. HUMANITARIAN COALITION capacity to welcome a new member at time of request to join.

### **Responsible membership**

In order for joint appeals to work effectively, each HUMANITARIAN COALITION member must contribute fully to each appeal in which they participate and to the organization over the long term. Members are expected to provide reliable, responsible representation on the Management Committee and, during periods leading up to a joint appeal, to share with one another relevant information about the emergency within agreed time lines. This supposes that members responsibly report all factors and data in order to accurately state their respective capacities.

### **Withdrawal procedures**

Any member may withdraw from the HUMANITARIAN COALITION (the “corporation”) by delivering to the corporation a written resignation. Any member may be required to withdraw by a vote of three quarters of the members at an annual or general meeting.